

NOTICE OF JOB OPPORTUNITY

ALPINE SKI AND SNOWBOARD INSTRUCTOR JACKSON, WY

Jackson Hole Ski & Snowboard Club in Jackson, WY, seeks 5 Alpine Ski and Snowboard Instructors for temporary, full-time employment (10/01/2025 to 04/30/2026). Duties: Assist Head Coach in the management, implementation, and success of the alpine ski program. May work with athletes ranging in age from U16 to post-graduate. Assist in suggesting, developing, and implementing policies, programs and goals as they relate to the Alpine Program at large. Report directly to the Head Coach. Assist Alpine Program Director with events. Assist with Club-wide events, as needed.

ATHLETE TRAINING, PREPARATION & ADMINISTRATION: Assist in designing, monitoring and implementing individual yearly on-ski plan for athletes appropriate to their age group and experience level. In coordination with other coaches, manage athletes, equipment, create individual athlete/program calendar of events, manage S&C equipment, oversee and coordinate consistent and regular athlete evaluation processes, including on-hill skill assessments. Participate in all on-snow and S&C training sessions. Participate in Divisional and Regional coaching projects as necessary or required. Help organize on-snow and off-snow training camps. Assist in coordinating training and travel with other JHSC departments/groups as necessary. Communicate effectively with head coach, athletes, staff, and parents. Utilize video review/archiving online (Sprong, Dropbox, etc.). Meet with athletes, coaches, and parents for program nights / explanations. Assist in developing and managing an athlete retention plan. Help with hill preparation for Pre-season training, JHMR training and races, SK training and races. Attend and hold meetings as necessary.

Provide guidance in the areas of sport psychology, nutrition and equipment selection, preparation, and maintenance. Act as a positive role model, inspiring, motivating, and positively influencing athletes.

TRAVEL: Help organize and arrange logistics for team travel. Transport JHSC athletes to races and projects. After each trip, direct athletes to properly clean up interior of the vehicle (with athletes) & fill out a Vehicle Log sheet after each trip. Report all expenses (with receipts) to the Alpine Program Director and Chief Operating Officer.

EQUIPMENT: Help maintain inventory records of all program related equipment. Help repair and maintain equipment as necessary.

PROFESSIONAL DEVELOPMENT: Review technical videos and publications. Attend professional development courses/seminars to upgrade/update personal skills.

Travel and coach team at regional ski competitions (competitions last 3 to 4 days) approximately one to three times per month throughout the season. Lodging and transportation will be provided during travel for ski competitions with students.

May perform other job duties pursuant to 27-2022.00, Coaches and Scouts.

40 hours/week. 8-hour shifts between 9:00 am and 5:00 pm. 6 days per week, Tuesday-Sunday.

2 years' experience as a ski coach or ski instructor required; Level 100 Ski Coach certificate or equivalent required. On-the-job training will not be provided.

Must be able to lift and carry up to 50 lbs. on a frequent basis. Must be able to maneuver and work on steep and uneven, mountain-like terrain and often-inclement weather. Must have experience in Microsoft Word, Excel, and Google Drive.

Must be eligible for U.S. Ski & Snowboard Membership, including a post-hire background check and SafeSport certification.

Must possess excellent communication, leadership, and organizational skills.

\$26.18 per hour. Workers will be paid no less than the wage listed. Employer may pay higher wage rates to workers based on seniority with employer and level of skill.

Employer assurances pursuant to 20 CFR 655.20:

- Single work week used in computing wages due.
- Wages paid bi-weekly.
- Work tools, supplies & equipment provided without cost to employee.
- Employer will make all deductions from the worker's paycheck required by law and any non-legally required payroll deductions permitted under the law and requested by Employee.
- Upon or before 50% completion of work contract, employer will reimburse the worker for transportation & subsistence from place of recruitment to place of work within five days of receiving the expense receipts. Employer will issue reimbursement within the first workweek when required to meet FLSA minimum wage obligations. Upon completion of the work contract or where the worker is dismissed earlier, if the worker has no immediately subsequent H-2B employment, the employer will provide or pay for worker's reasonable costs of return transportation & subsistence back home or to the place the worker originally departed to work. The amount of transportation payment or reimbursement will be equal to the most economical & reasonable common carrier for the distances involved. Daily subsistence will be provided at a rate of at least \$16.28 per day during travel to a maximum of \$68.00 per day with receipts.
- Employer will reimburse worker in the first work week for all visa, visa processing, border crossing & related fees, incl. those mandated by the government (excluding passport fees).
- The employer guarantees to offer work for hours equal to at least three-fourths of the workdays in each 12-week period of the total employment period.

This position is being posted in connection with a future application for H-2B workers.

Application Process: Contact the nearest office of Wyoming Department of Workforce Services, 155 West Gill Ave, Jackson, WY 83001, (307) 733-4091 and reference "H-2B Jackson Hole Ski & Snowboard Club Alpine Ski and Snowboard Instructor." Or contact Jackson Hole Ski & Snowboard Club at ali@jhskiclub.org or <https://jhskiclub.org/employment>.

NOTICE OF JOB OPPORTUNITY

Physical Posting

EMPLOYER TO COMPLETE, SIGN AND DATE ON LAST DATE OF POSTING

This notice has been posted at the following two conspicuous locations where we customarily use the means for notices to employees about terms and conditions of employment at E 100 Snow King Avenue, Jackson, WY, 83001 for fifteen consecutive business days from July 12, 2025 through July 29, 2025:

- 1)
- 2)

Alison Sehnert, Executive Director

Date (last date of posting)

NOTICE OF JOB OPPORTUNITY

Website Posting

EMPLOYER TO COMPLETE, SIGN AND DATE ON LAST DATE OF POSTING

This notice has been posted on Jackson Hole Ski Club's website at:
<https://jhskiclub.org/employment>, where we customarily use the means for notices to employees about terms and conditions of employment, for fifteen consecutive business days from July 12, 2025 through July 29, 2025.

Alison Sehnert, Executive Director

Date (last date of posting)